



25215 West River Rd.  
Grosse Ile, MI 48138

**Title: Camp Counselor**

Classification: Part-time Seasonal

Wage: \$9.65 per hour

Reports to: Recreation Director/Camp Director

The Grosse Ile Recreation Department is seeking qualified applicants for a part-time, seasonal Youth Summer Camp Counselor. This position is for persons 18 years of age or older who have experience and training with school aged children. This position requires general knowledge and supervision for all group situations, safety and the well-being of the campers, Must be certified in CPR/AED and First Aid. This position will administer the daily camp schedule of activities along with preparing crafts, recreational sports; participate in swim time, and overall supervision of the campers.

**General Duties:**

- Understanding and administering all camp policies and procedures.
- Ability to work with children to grow in character, experiences and insights.
- Oversee the health, well-being and safety of all campers at all times.

**Specific Duties:**

- Experience working with children.
- Must be 18 years of age.
- Ability to adapt to certain environments such as the outdoors and aquatics.
- Must be enthusiastic, dependable and have a positive attitude in the work environment.
- Attendance to assigned shifts is a priority.

**Responsibilities:**

- Plan, administer and engage in all camp activities in a positive manner.
- Work with other staff members in a positive and supportive manner.
- Greet campers and families upon arrival and orientate them to camp.
- Encourage all campers to understand and respect the rules and emergency procedures.
- Participate in all camp activities in a positive and nurturing manner.
- Must attend all camp meetings, orientations, and trainings.
- Report any suspicion of child abuse to your camp director and discuss it with no one else.
- Help out where needed in any area of camp to contribute to the successful operation of the camp.

**Ability to:**

- Understanding and administering all camp policies and procedures.
- Ability to work with children to grow in character, experiences and insights.
- Knowledge in the area of developing and administering camp programs and planning.
- Oversee the health, well-being and safety of all campers at all times.

- Utilize sound judgement and decision making skills based on experience, policy and procedure or knowledge of the setting.
- Provide excellent customer service.
- Adjust to multiple demands, shifting priorities, ambiguity and change.
- Communicate effectively both orally and in writing.
- Handle all emergencies in a calm, professional manner.
- Stand and walk approximately 85%-95% of the shift.
- Adapt to outdoor environments such as heat, sun, rain, and wind.
- Lift and carry 10-65 lbs., ability to move freely throughout the facilities.