

APPROVED MINUTES  
GROSSE ILE TOWNSHIP BOARD OF TRUSTEES  
March 24, 2003  
Grosse Ile Township Hall – Merle Solomon Board Room  
9601 Groh Road

Present: Supervisor Jones, Clerk O'Connor, Treasurer Kobiljak, Trustees Neal, Raithe, Wojewodzic, Will and Township Manager Reaume.

Absent: None

Pledge of Allegiance was recited during the Annual Meeting of the Township held just prior to this meeting.

Supervisor Jones opened the regular meeting at 8:39p.m..

PUBLIC HEARINGS

Supervisor Jones convened the Public Hearing on Michigan Department of Natural Resources Grant for Soccer Fields at the Airport Recreation Area at 8:41p.m.; a request for questions or comments from the Township Board or public was made. No comments or questions were received on this matter.

Hearing was adjourned at 8:42 p.m.

The Public Hearing on the Detroit River Nature Preserve Trust Fund Grant was convened at 8:42 p.m.; a request for questions or comments from the Township Board or public was made. No comments or questions were received on this matter.

Hearing was adjourned at 8:43 p.m.

BUDGET HEARING:

The Budget Hearing was convened at 8:43 p.m. to hear the Report on the Proposed Annual Budget for Fiscal Year 2003-2004 as presented by the Finance Director, Ann Silver. (The entire proposed budget is available for review from the Finance Department at Township Hall or questions may be directed to the Finance Director at 676-4422, ext. 224, during regular business hours).

The Budget Hearing was adjourned and the regular meeting resumed at 8:52 p.m.

Additions/Deletions to Agenda

Additions:

Motion O'Connor, second Kobiljak, to add as Clerk's #2: Approve Minutes of March 6, 2003, Special Meeting. All aye.

Motion Raithel, second Kobiljak, to amend Action Item 2, the Appointment of Commission and Committee Members to include a new appointment to the Public Works Commission. All aye.

Motion Kobiljak, second Neal, to add an Executive Session to the end of the agenda for purposes of property acquisition. All aye.

Motion Kobiljak, second Wojewodzcic, to accept the Agenda as amended. All aye.

Final Agenda

Public Comment

Clerk's Report

1. Approve Minutes of March 10, 2003
2. Cash Requirements (Warrant) List dated March 24, 2003
3. Approve Minutes of March 6, 2003 Special Meeting.

Treasurer's Report

1. Approve Purchase Order Summary dated March 24, 2003
2. Receive Investment Reports for January and February, 2003
3. Report on Delinquent Personal Property Taxes

Supervisor's Report

1. Presentation on Water Rates
2. West River Road update
3. Appoint Planning Commissioners

Township Manager's Report

1. Emergency Management Plan

**ACTION ITEMS**

1. Consultant Appointments Fiscal Year 2003-2004
2. Appoint Commission/Committee Members
3. Appoint Commission/Committee Chairpersons
4. Adopt Township Board Meeting Schedule-Fiscal Year 2003-2004
5. Adopt Township Staff Holiday Schedule-Fiscal Year 2003-2004
6. Adopt Budget for Fiscal Year 2003-2004
- 7a) Wage adjustments for Non-Union Personnel
- 7b) Wage Adjustment for Township Manager

7c) Building Official Position

- 8. Water Consumption Rate Adjustment
- 9. Approve Addendum to City of Riverview Solid Waste Agreement
- 10. Adjust Community Development Fees
- 11. Authorize submittal of Michigan Dept. of Natural Resources Grant-Soccer Fields Parking
- 12. Approval of Detroit River Nature Preserve Trust Fund Grant
- 13. Approval to accept bid for Centennial Farm Lawn Service
- 14. Approval to accept proposal for providing Islandfest Fireworks Display

Discussion Items

Public Comment

Executive Session

\*\*\*\*\*

Public Comment

None received

Clerk's Report

- 1. Motion O'Connor, second Kobiljak, to approve the Minutes of the March 10, 2003, Board of Trustees meeting as presented. All aye.
- 2. Motion O'Connor, second Neal, to approve the Cash Requirements List dated March 24, 2003 as presented. All aye.
- 3. Motion O'Connor, second Wojewodzic, to approve the Minutes of the March 6, 2003, Special Meeting. All aye.
- 4. Clerk O'Connor invited board members to attend a demonstration of voting equipment at the recreation building on Thursday, March 27<sup>th</sup> at 6:30 p.m.

Treasurer's Report

- 1. Motion Kobiljak, second Neal, to approve the Purchase Order Summary dated March 24, 2003 as presented. All Aye.
- 2. Report by Treasurer Kobiljak on the status of Township Investments for the month of January, 2003 which yielded an average investment rate of 1.64 percent and for February, 2003 which yielded an average investment rate of 1.33 percent.
- 3. The Treasurer reported that progress continues on the collection of Delinquent Personal Property Taxes and urged anyone with Personal Property Taxes still outstanding to contact the Treasurer or Deputy Treasurer to make arrangements to pay them as soon as possible, before further action is required.

Supervisor's Report

- 1. Supervisor Jones introduced a presentation by Township Engineer, Souheil Sabak, Public Works Manager Barry Sedlock and Finance Director Ann Silver, on the water rate increase being implemented for 2003-2004 Fiscal Year which was impacted by the Capital Improvement Project for Sewer Rehabilitation and the Plante & Moran Water and Sewer Rate Analysis.

Grosse Ile Township Board of Trustees, March 24, 2003

The following information was provided regarding changes in water rate changes:

	1999	2000	2001	2002	2003	2004
<b>Customer rate increases :</b>					<b>current</b>	<b>new</b>
Water	9.00%	9.00%	9.00%	15.00%	27.00%	<b>27.00%</b>
Sewer	9.00%	9.00%	9.00%	21.00%	3.00%	<b>0.00%</b>
<b>Rate per thousand gallons:</b>	1.36	1.49	1.61	1.85	2.35	<b>2.98</b>
	1.2	1.31	1.43	1.73	1.78	<b>1.78</b>
Water increase from DWSD	6.31	5.75	4.53	10.57	14.42	<b>13.70%</b>

	Current Charge	Proposed Charge
WM* Water Maint	17.17	17.17
WC Water Cons	63.45	<b>80.46</b>
SM Sewer Maint	44.09	44.09
SC Sewer Cons	48.33	48.33
RC Refuse	30.10	30.10
RC Recycling	2.00	2.00
RC Yardwaste	<u>8.52</u>	<u>8.52</u>
Total average bill	\$ 213.66	\$ 230.67

Average billing is 27,000 gallons

Current charge is \$2.35 per 1,000 gallons

27% increase is \$2.98 per 1,000 gallons

Overall percentage increase: 7.961%

- Supervisor Jones announced the West River Road improvement project is moving ahead on schedule, Wayne County has awarded the bid for this project and work should begin in June.
- 03-027** Motion Kobiljak, second Raithel, to confirm the Supervisor's appointment of John Schweichart, Eric Ranka, and Art MacNee to the Planning Commission for the terms April 1, 2003 to March 31, 2006. All aye. Motion carried.

Township Manager's Report

- Notification to Board Members that Emergency Management Plan training will take place over the summer and tabletop training for the Board of Trustees will be taking place very soon. Additional training exercises for the board will be held during September & October.

**ACTION ITEMS**

*Supervisor Jones requested the Board move Action Item # 8 to the beginning of the agenda. The Board agreed.*

8. **03-028** Motion Raithel, second Wojewodzc, based on recommendation of the Public Works Commission and the Plante & Moran Water and Sewer Rate Analysis, to increase water consumption rate from \$2.35 to \$2.98 per thousand gallons of water. All aye. Motion carried.

1. **03-029** Motion Wojewodzc, second Raithel, to appoint the following consultants to serve for the 2003-2004 Fiscal Year.

- |   |                    |
|---|--------------------|
| William Look                              | Municipal Attorney |
| Hungerford & Co.                          | Township Auditors  |
| C.E. Raines Co.                           | Township Engineers |
| Langworthy, Strader, LeBlanc & Associates | Municipal Planners |

All aye. Motion carried.

2. **03-030** Motion Kobiljak, second Raithel, to appoint or re-appoint the following commission/committee members:

Re-appoint Joseph Lemanski to the Airport Commission and Brownfield Authority from April 3, 2003 to April 2, 2006.

Re-appoint Ed Hughes, David Vernham and Gary Segrest to the Cable Commission from April 1, 2003 to March 31, 2006.

Re-appoint Cliff St. Pierre to the Greenways Open Space Committee from April 1, 2003 to March 31, 2006.

Re-appoint John Reilly and Brendan Deane and appoint William Costick, to the Public Works Commission from April 1, 2003 to March 31, 2006.

Re-appoint Otis Conway and Richard Weise to the Recreation Commission from April 1, 2003 to March 31, 2006.

Re-appoint Karl Charlson and Dee Howey to the Island Beatification Committee from April 1, 2003 to March 31, 2006.

All aye. Motion carried.

3. **03-031** Motion Kobiljak, second Wojewodzc, to appoint the following to serve as Chairperson to their Commission or Committee from April 1, 2003 to March 31, 2004:

- |                  |                                 |
|------------------|---------------------------------|
| Carl Bloetcher   | Police Commission               |
| Dr. Frank Mitek  | Fire Commission                 |
| Robert Harris    | Airport Commission              |
| Ted VanOs        | Public Works Commission         |
| Otis Conway      | Recreation Commission           |
| Wally Pociask    | Road Committee                  |
| Curt Johnson     | Water's Edge Commission         |
| Art Koester      | Island Beautification Committee |
| Ed Hughes        | Cable Commission                |
| Anne Javoroski   | Drainage Task Force             |
| James Morris     | Construction Board of Appeals   |
| Cliff St. Pierre | Greenways/Open Space Committee  |

All aye. Motion #03-031 carried.

4. **03-032** Motion Kobiljak, second Wojewodzic, to adopt the following board meeting schedule for Fiscal Year 2003-2004:

<u>2003</u>	<u>2004</u>
April 14	January 12
April 28	January 26
May 12	February 9
June 9	February 23
June 23	March 8
July 28	March 22 (Annual Meeting)
August 25	
September 8	
September 22	
October 13	
October 27	
November 10	
December 8	

All aye. Motion carried.

5. **03-033** Motion Neal, second Wojewodzic, to adopt the paid holiday schedule for Fiscal Year 2003-2004 consistent with the labor contract.

Staff Holidays 2003-04

Good Friday	April 18
Memorial Day	May 26
Independence Day	July 4 (Fri.)
Labor Day	September 1
Thanksgiving Day	November 27
Thanksgiving Friday	November 28
Christmas Eve Day	December 24 (Wed.)
Christmas Day	December 25 (Thu.)
New Years Eve Day	December 31 (Wed.)
New Years Day	January 1 (Thu.)
Martin Luther King B-Day	January 19 (Mon.)
Presidents Day	February 23 (Mon.)

All aye. Motion carried.

6. **03-034** Motion Kobiljak, second Neal, to adopt the Fiscal Year ending 2004 Combined Township budget effective April 1, 2003 through March 31, 2004. All aye. Motion carried.
- 7a. **03-035** Motion Will, second Wojewodzic, to approve wage adjustments chart for non-union personnel dated March 20, 2003 as recommended by the Township Manager based upon the Employee Evaluation System and Section 3.8 of the Township Administrative Procedures. All aye. Motion carried.
- 7b. **03-036** Motion Wojewodzic, second Will, to adjust the Township Manager's salary for Fiscal Year 2003-2004 by 4 percent. All aye. Motion carried.

- 7c. **03-037** Motion Kobiljak, second Wojewodzcic, to direct the Township Manager to enter into discussions with AFSCME Local 292 regarding the Building Official position. All aye. Motion carried.
8. *This item was acted on at the beginning of the agenda.*
9. **03-038** Motion Raithel, second Neal, to approve the City of Riverview contract addendum to change the interest rate calculation policy. Motion carried 6-0 with Kobiljak abstaining. *Mr. Kobiljak's firm represents the City of Riverview.*
10. **03-039** Motion Kobiljak, second Neal, to adopt the revised Community Development Fees and Amend the Policy and Procedure Manual Section 11.3 as recommended by Community Development Staff to reflect the new home fee from \$1.75 per square foot to \$1.80 per square foot, effective April 1, 2003. All aye. Motion carried.
11. **03-040** Motion O'Connor, second Will, approval for Grosse Ile Township to submit a Michigan Natural Resources Trust Fund grant application for development of Grosse Ile Airport Recreation Area- Phase II Project, located within the Township Brownfield Redevelopment of two soccer fields, a parking area, drainage system and the purchase of four soccer goals, will be provided with Township Funds. All aye. Motion carried.
12. **03-041** Motion Kobiljak, second O'Connor, WHEREAS, Part 10, Natural Resources Trust Fund, of the Natural Resource and Environmental Protection Act, Act 451 of the Public Acts of 1994, establishes the Michigan Natural Resources Trust Fund which provides for acquisition and development of lands for public recreation purposes; and, WHEREAS, the Township of Grosse Ile desires to acquire lands for public recreational purposes; and, WHEREAS, the Township of Grosse Ile agrees to provide a \$2 million dollar match utilizing voter approved open space millage; and, WHEREAS, the aforementioned unit of government agrees to be solely responsible for the operation and maintenance of the property as set forth in said Agreement. NOW, THEREFORE, BE IT RESOLVED that the Township of Grosse Ile grants approval to submit a grant application to the MDNR for land acquisition for the Detroit River Nature Preserve. All aye. Motion carried.
13. **03-042** Motion O'Connor, second Raithel, based on the recommendation of the Recreation Director, the Township Board authorizes the Recreation Department to secure the services of Bedrock Landscaping to perform lawn maintenance at the Centennial Farm beginning Monday, April 14, 2003 through Friday, October 17, 2003. All aye. Motion carried.
14. **03-043** Motion Raithel, second Neal, based on the recommendation of the Festival Commission, the Township Board authorizes the Recreation Director to secure the contractual services of Colonial Fireworks Company to provide the Islandfest Fireworks Display on Saturday, May 31, 2003 with a rain date of Sunday, June 1, 2003. Township Board authorization is granted on condition the following terms are met:
  1. Completion of a Fireworks Application approved by the Risk Control Department of the Michigan Township Participating Plan.
  2. Compliance with National Fire Protection Association Code 1123.
  3. Approval from the Federal Aviation Administration, Grosse Ile Airport Commission, Grosse Ile Fire and Police Departments.

*Grosse Ile Township Board of Trustees, March 24, 2003*

4. Requirement of Fireworks Contractor to provide insurance certificate with \$1,000,000 liability coverage naming Grosse Ile Township as an additional insured and provision of a hold harmless/indemnification waiver for Grosse Ile Township.

All aye. Motion carried.

Discussion Items: None

Public Comment: None

Roll Call to adjourn to Executive Session at 10:08 p.m. to discuss litigation and property acquisition. Yes: O'Connor, Kobiljak, Neal, Wojewodzic, Raithel, Will, Jones. No: None

Executive Session convened at 10:10 p.m. and closed at 10:20 p.m.

Motion O'Connor, second Kobiljak to adjourn the regular meeting. All aye.

Meeting adjourned at 10:25 p.m..